

Wolverhampton City Council

OPEN REPORT

AUDIT COMMITTEE

Date **7 NOVEMBER 2011**

Originating Service Group(s) **GOVERNANCE SERVICES - DELIVERY**

Contact Officer(s)/
Telephone Number(s) **MARTIN FOX
555047**

Title/Subject Matter **SCHEDULE OF OUTSTANDING MINUTES**

Set out in this report is a schedule of outstanding minutes. An indication is contained within the Schedule when it is planned that reports on individual items will be submitted for consideration.

SCHEDULE OF OUTSTANDING MINUTES

<u>Subject</u>	<u>Date of Meeting and Minute No</u>	<u>Decision</u>	<u>Comments</u>
Internal Audit – Issues Update (Attendance Management)	25.01.10 (99) 20.12.10 (62b)	Expressed concern about the outstanding minute seeking progress on an implementation date for a corporate policy regarding attendance management and requested the submission of a report as soon as possible.	Briefing note to be submitted to Members of the Committee by Interim Strategic Director for Delivery.
Internal Audit Effectiveness Review	11.04.11 (100)	Agreed to consider receiving a report to a future meeting to discuss the future of the Committee in view of the implications of the Localism Bill and the abolition of the Audit Commission.	Localism Bill: to be included within the Committee's 2011/12 Workplan.
Annual Internal Audit Report 2010/11	18.07.11 (19)	(a) Report of trends of the level of weak/unsatisfactory audit outcomes to be submitted to the Committee in 6 months' time. (b) Officers to investigate the possibility of the re-introduction of the attendance of an officer from West Midlands Police at Committee meetings and to circulate a briefing note to Members as a response.	Report to be submitted in January 2012. Officers are pursuing this request with West Midlands Police.
Position of Interim Strategic Directors	29.09.11 (28)	Chief Executive requested to attend the next meeting of the Committee to respond to Members' concerns about the Interim Strategic Director posts and to enable a course of action to be agreed.	Chair has written to the Chief Executive and asked him to attend the meeting on 7 November 2011
2010/11 Statement of Accounts	29.09.11 (32)	(a) Agreed to receive a further report on the outcome of the audit and an opportunity to ask further questions on the finalised accounts at the next meeting.	Report included on agenda for 7 November 2011

<u>Subject</u>	<u>Date of Meeting and Minute No</u>	<u>Decision</u>	<u>Comments</u>
	29.09.11 (39)	(b) Further report to be presented by the External Auditors when the audit has been completed.	Report included on agenda for 7 November 2011
Human Resources Improvement Plan	29.09.11 (37)	Progress report to be submitted to the Committee in 6 months' time.	Report to be submitted in April 2012
Emergency Planning Procedures	29.09.11 (40)	Progress report to be submitted at the next meeting about emergency planning procedures, to include an action plan and levels of resilience in dealing with future risks.	Report included on agenda for 7 November 2011